5 Most Common Mistakes in Managing Multiple Projects

Mismanagement & Direction (Part 1 of 5)

In this modern working environment, if you want to compete with the globe you have to be more efficient and productive. While staying on the race every business companies need to complete or work in multiple project or tasks frequently. But countless project managers find difficulties while managing multiple projects at a time.

In this series, we will discuss 5 most common mistakes and their solutions while managing multiple projects at a time. This is part 1.

Mistake – 1: Mismanagement and Direction.

Utmost project managers fail in managing multiple projects at a time due to mismanagement and proper direction to their team members. Mismanagement means not monitoring or maintaining the whole project properly. Maximum project managers want to do every task by own, so it occurs mismanagement in the long run. Because project managers are also an individual, they are not a machine. It is tough for anyone to maintain and perform every task by own.

Running a project or dealing with multiple projects at a time is a complex activity. In those scenarios a business company needs to create the project plan, procedures for projects, budget, testing, and deployment of the project so on. But the mismanagement occurs if the project manager wants to complete all those things all alone without consulting with his/her team members.

Winning Strategy – 1: Don’t do everything yourself

If you are a project manager of a business company and want to overcome this mistake, then we recommend you to never do everything yourself. If you think you have enough time for doing everything all alone, you still never do so. It will make a very bad impact on your project management. Remember that even superman needs help and support from others. Just keep in mind that your most powerful force is your team members. Your team members are experts and specialized, each in his or her sector. Never deny or disrespect on their ability and efforts. Keep faith in your team members takes suggestions from them regarding the projects.

The entire team members need to know their roles and responsibilities and deliverables on projects. You can arrange a kickoff meeting with your team members while starting a new project. By this meeting, all the team members will be able to know their respective roles and responsibilities in the project. So, you don’t have to tell them individually regarding the project. In the long run, as a project manager, your job will be very easy & will also save yourself valuable time so that you can focus on other core aspects of the project. Your talent and your team members' ability together can make a powerful combination, that will surely help you to manage multiple projects at a time. After that, the only and utmost thing you need to do is guide your team members properly and show them the right direction for project development.

It benefits to reminisce at all times that a project manager is there to safeguard that work or projects get done as successfully and professionally as possible. If the project manager is endeavoring to command all actions and otherwise trying to governor employees' every move, the group will not be as well-organized and operative as it could be underbalanced, enlightened management.

So, for managing multiple projects at a time as project manager never do everything by yourself and also give proper direction to your team members.