Md. Fazlay Alahi Chowdhury

**Contact & Mailing Address :**

**Mobile:** +8801712876884

**E-mail:** [chowdhurysahy@gmail.com](mailto:chowdhurysahy@gmail.com)

# Blood Group: B+

**Father’s name:** Md. Bodruzzaman Chowdhury

**Mother’s name:** Sufia Begom

**Address**: Jahirpur, Jagannathpur, Sunamganj, Sylhet - 3127

**Career Objective :**

I am an ambitious and hardworking self-motivated individual that enjoys a challenge. I am extremely versatile and flexible in my approach and can adapt well to any ideas and concepts. I also enjoy participating in team meetings and events.

**Communication Skill :**

Considerably very good in reading, writing and speaking in both Bengali and English. Good at communicating with others, and participating in group and individual work. Ability to work diligently and effectively under pressure.

**Personal Attributes :**

Time Management Hard Worker Effective Negotiation

Emotional Stability Goal Oriented Contact Management

Quick Learner Accountability Commitment Self-directed

Work well under pressure

**Academic Profile :**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exams** | **Group/Sub.** | **Board/University** | **GPA/CGPA** | **Passing Year** |
| Masters | English | North East University Bangladesh | 3.79 | 2017 |
| Bachelor | English | North East University Bangladesh | 3.20 | 2016 |
| HSC | Humanities | Sylhet | 3.40 | 2012 |
| SSC | Humanities | Madrasha | 3.38 | 2010 |

**Computer Skills :**

* Microsoft Office Applications.
* Email Configuration.
* Excellent Knowledge in Internet Browsing.

**Language Proficiency:**

Bengali: Native proficiency

English: Professional working proficiency

**Working Experience :**

**Company:** Fusion Enterprise Ltd. (BD)

**Address:** Syl Valley Castle, 2nd Floor, VIP Road, Sylhet

**Responsibilities:** Providing help to customers using our products or services, communicating with customers via phone calls, investigating and solving customers problems, writing reports to analyze the customers service that our organization provides, meeting with other managers to discuss possible improvements to customer service, leading and supervising a team of customer service staff.

**Duration:** Started from January 01, 2016 ended on January 04, 2018.

**Extra Curricular Activities:**

* + Worked as a Vice-President at English Council, NEUB.
  + Worked as a Vice-President at NEUB Sports Club, NEUB.
  + Traveling.
  + Cricketer.

# References:

|  |  |
| --- | --- |
| Numan Ahmad  Assistant Superintendent of Police,  Bangladesh Police Academy, Sardah, Rajshahi. Mobile: +8801710444615  E-mail: [nahmad\_77@yahoo.com](mailto:nahmad_77@yahoo.com) | Muhammad Shamsul Kabir Associate Professor,  North East University Bangladesh. Mobile: +8801819560206  E-[mail: shamu174@hotmail.com](mailto:shamu174@hotmail.com) |

**Signature:**

Md. Fazlay Alahi Chowdhury Date: 13th May, 2019

**Interview Notes:**

From Ambarkana

worked two years in fushion.co .selling product to UK & USA client over phone.

left the job because of ugly time 7pm to 4 am

looking for desk job

**Skills:** Ms word, power point

he knows our staff rahul ghosh (ex-spencer) and Mahmudul hasan (ex masson) friend

**Shift:** BDT, GMT

**English:** 6.5-7

**Situational answering:**

1.Save pet animal first from fire

2.Expend money for social work and give to parents

3.Define half glass water as a half full

**Rob Comments:** give him VA workshop

**Rob Comments After workshop:** his workshop is much better than other 2 girls, but his English writing is grammatically weak which is suprising because he has MA in English! Invite for interview with me.

**Rob Comments: Rob notes – 17-10-19**

He wants to go abroad – if he gets opportunity he will go uk or Canada.

Fusion enterprise, call center. – he has to sell some products. – 17k salary + 8k.

He speaks quite well. 7.5-8/10

I think I can use him for telephone job. –calling people.

He thinks he is suitable

Masum is his friend. – ex mason.

Main skill – he can do anything that is instructed.

**I will hire him for telephone role as soon as I am ready to get the telephone team started.**